

**Bibliographic Control Committee
Music Library Association Conference
Open Meeting minutes
2/13/98
10:30 a.m.**

Present on platform: Linda Barnhart, Dennis Davies-Wilson, Harriette Hemmasi, Karen Little, Mark Scharff, Phil Schreur, Sue Vita, Jay Weitz, Matt Wise.

Absent: Ed Glazier, Christine Zuger

1. Introductions and overview of BCC functions

Linda Barnhart began the meeting and described the makeup and function of the BCC, and then read the charge of the committee. The agenda was presented and attendees were invited to present questions to the committee following the reports made by committee members.

2. Chair's Report

Changes in BCC membership:

- Christine Zuger (not present) was introduced as the new WLN representative.
- Dennis Davies-Wilson was introduced as the newly appointed Recording Secretary.
- Karen Little is completing her term as chair of the MARC formats subcommittee and the MARBI liaison. She was recognized for her service on the committees and a list of the accomplishments under her leadership was reported. Kathy Glennan is assuming this position on the committee.
- Harriette Hemmasi is completing her term as chair of the Subject Access Subcommittee. She was recognized for her service on the committee and a list of the accomplishments under her leadership was reported. Michael Colby will be assuming this position on the committee.
- Michael Colby will be leaving his position as chair of the Music Thesaurus Project Advisory Task Force.
- Mark McKnight will assume the leadership of the Music Thesaurus Project Advisory Task Force.
- A few appointments were also made to sub-committees during the year.
- The MLA board approved a change to the Administrative Handbook on May 30, 1997. This change pertaining to terms of office for subcommittee chairs and committee members was read. The BCC has agreed to support this mandate and is taking steps to track subcommittee appointments more closely in order to allow members of the MLA community at large an opportunity to contribute their talents and expertise. In order to do this, four year term limits will be adhered to, and contributions made by committee members in fulfillment of the committee's charge will be monitored.
- There will be openings on all four BCC Subcommittees and Advisory Task Forces following the Boston meeting.
- A general acknowledgement was made to subcommittee and task force members who are rotating off of their posts.
- Procedures for applying for appointments to subcommittees were presented for interested individuals.

Committee accomplishments during 1997

- A BCC member is now a representative of MLA on the MRC (Media Resources Committee) in ALA. Mark Scharff has taken on this responsibility.
- Website working group formed.
- The Core Cataloging open meeting was turned into a Plenary session.
- The review of sheet music cataloging guidelines has been completed. Guidelines should be published over the course of next year.
- The review of dance cataloging guidelines has been completed.
- The BCC procedures document first produced in 1986 is being updated and polished.
- The MLA Board approved a new BCC Recording Secretary position. This position entails taking minutes at the three BCC meetings each year during the MLA conference and serving as Webmaster for the BCC website.

Goals and work for 1998

- Formal review of Automation Requirements for Music Materials document generated by the automation committee.
- New working group on Form and Genre is being proposed.
- Reviewing and updating charges for each subcommittee and the BCC as a whole.

3. Subcommittee Meeting Previews

a. Descriptive Cataloging Subcommittee - Matt Wise

- General invitation was extended to attend the Subcommittee's open meeting at 1:00 (2/13/98).
- Brief report on what happened at ALA.
- Two members on sabbatical at the Library of Congress will share their experiences.
- Jennifer Bowen will lead a panel discussion on outcomes of the recent Toronto conference.
- Open forum will follow.

b. MARC Formats Subcommittee - Karen Little

- General invitation was extended to attend the Subcommittee's open meeting at 4:00 (2/13/98).
- Brief report of MARBI activities will be given.
- Status of proposal regarding 028 and 037 field issues.
- Status of proposal to add a code to the 008 field to indicate electronic format.

- 538 field -- the systems detail note and placing of phrase "compact disc" in that field.
- Changes in indicator values for multiple surnames implementation by LC

c. Subject Access Subcommittee - Harriette Hemmasi

- Dan Cherubin will give a report on the status of a proposal for providing subject access to transcription and types of notation.
- Amanda Maple will give an update on a literature review of user studies of how people use subject access.
- Harriette will give a short presentation on a proposal for Form and Genre Headings access to music materials.
- A question and answer session will follow the presentation.

d. Authorities Subcommittee - Mark Scharff

- Mark will be giving a report on Authority Control in Online Environments.
- A subcommittee member will talk about the subcommittee's stewardship regarding the Types of Composition document.
- The main portion of the program will be a presentation by Deta Davis from the Library of Congress on machine derived authority records.
- A discussion of developments for future consideration will follow.
- Questions and comments from attendees will be heard and addressed at the end.

4. Reports from other BCC representatives

a. LC Report – Sue Vita

- Staffing
 - There are now 18 catalogers and 11 technicians in the Special Materials Subdivision, cataloging sound recordings and scores.
 - There are two new catalogers on staff.
 - There will be a cataloging vacancy this year.
 - Bill Palmer will be retiring on June 3, 1998 and his position will be filled.
- Formats nearly completed
 - Cassette recording cataloging backlog is almost completed. There are about 5000 to

be completed.

- The Sondheim LP collection is almost completely cataloged. There are about 500 items left.
- The Coolidge Auditorium has been reopened after a nine-year renovation project. LC has undertaken the cataloging of concerts recorded there. Only 167 preserved tapes remain to be cataloged. The contents of the collection were briefly described.
- Cataloging of published 45 rpm sound recordings will be completed by December, 1998. There are **about 125,000 discs comprised of popular music from the 50's, 60's, 70's and 80's. These records are being put into the MBRS Quadrastar database and will be marked up for web access. They will be accessible from the MBRS homepage.**
- Deta Davis will be talking about the OCLC Research Contract in this afternoon's meeting.
- The publication date for the online edition of the LC Class M schedule has not been determined yet. The project is in the review stage at this time. An announcement will come out when it becomes available.
- New Acquisitions in Music Division
 - Materials from Louis Belsen, Ella Fitzgerald, Jerry Mulligan, and Billy Taylor.
 - Robert D. Darrel (a critic and writer) – includes research materials, correspondence, photographs, and business records.
 - Popular American Music: the widow of Billy Byers donated approximately 4000 holograph scores of his arrangements of popular songs.
 - Newly established collection of other American art figures: the Ira Brazelton and the Peggy Clark collections.
 - The library added significantly to the Irving Berlin collection, new correspondence to the Gershwin collection, and the second of three shipments of materials comprising the Ned Rorem collection.
 - European collection additions include works by Liszt, Haydn, Samuel Coolidge Taylor, and Sir Michael Tippett.
 - The Farley Dickinson University donated the David G. Grunz collection of rare Imperial Russian and Soviet sheet music containing about 2500 pieces of music dating from 1890-1945. Cataloging of the collection will begin next year.
- The music cataloging sabbatical program will be featured at the Descriptive Cataloging Subcommittee meeting this afternoon at 1:00. Participants will be talking about their experiences in this program. Others were encouraged to apply to the program if interested. Not only did LC benefit from the accomplishments made by the participants,

but contacts and friendships were cultivated.

- One of greatest challenges currently being faced is the implementation of the ILS (Integrated Library Services) System. The vendor selection process is currently underway, and a decision should be announced by May. The new system must be installed and functional before October 1, 1999 in order to deal with the Y2K (year 2000) problem. About 25% of the staff will be utilized in the implementation process in order to meet the deadline, which will in turn, result in a decrease in the volume of cataloging by the Library of Congress during this time

b. Media Resources – Mark Scharff

Midwinter ALA conference report

- A major agenda item at this meeting was the approval of the name change for the committee from ALCTS-AV to ALCTS-MRC (ALCTS Media Resources Committee). This name more accurately reflects the scope of the activities of this committee. The proposal then went to a concurrent meeting of ALCTS's Organization and Bylaws Board and then onto the ALCTS Executive Board for official approval.
- The Digital Resources Committee -- Norma Hendrickson (LC) spoke on the issue of CIP records for computer files. She expressed a concern that while LC catalogs ca. 250 titles per month, CIP records have averaged only about 40 titles a year, which is threatening the survival of that program. Members are hoping that the project continues, and Hendrickson urged concerned catalogers to suggest names of publishers of such material that LC could contact regarding inclusion. She can be contacted at nhen@loc.gov.
- The Producer/Distributor-Library Relations Subcommittee has been working on a brochure entitled "Are you media-savvy?", aimed at publishers, distributors, and packagers of AV materials, explaining the concerns of library patrons regarding how materials are labeled and packaged. Three brochures have been completed so far.
- The Standards Subcommittee is working on a document entitled "Draft American national standard for information on packaging, labeling and marketing of user mounted electronic multimedia resources." Most of the old members of the subcommittee have rotated off, so approval of the document was postponed to allow the new members time to examine the document. The subcommittee also agreed to examine the report of the CC:DA Task Force on the Cataloging of Works Intended for Performance, with the goal of developing recommendations for ALCTS-AV's consideration that could be passed on to CC:DA.
- ALCTS-AV's program proposal for the 1998-99 Annual program was not accepted. They are still hoping to present a program called "Acquiring minds want to know : the acquisitions process of video and CD-ROMS." The reason for the proposal is to try to focus on aspects of media materials other than cataloging.
- Lowell Ashley has begun work on the ALCTS-AV Web page. It can be accessed through the ALA website by following its hierarchy.

c. WLN Report – not given

d. RLG Report – Linda Barnhart for Ed Glazier

- In 1997 the RLIN database grew from about 78 million to 85 million records representing about 30 million titles.
- Through a new RLG European Library data initiative, RLIN will significantly increase catalog records for

Western European imprints and provide shared access to the holdings of major European libraries, many of which are RLG members. The project involves large record loads into the RLIN-based bibliographic file, plus a new kind of gateway that goes directly to individual databases operated by European national libraries and university consortia to retrieve records for use in RLIN or locally. The first participants in the project are the national libraries in France, Spain and Switzerland. Since the current cataloging from the Spanish National Library not available elsewhere is already in RLIN, loading of the initial files from the French and Swiss national libraries is underway.

- In November, RLG began adding thousands of records from the European register of micro formats, under the preservation records exchange agreement. 30 major European libraries currently contribute to this database which is comprised of records for microfilmed items originally printed on paper beginning with the invention of printing plus prominent and rare documents published during the 19th and 20th centuries.
- Blackwell's Table of Contents records are now in RLIN (notes and summaries of collected works, anthologies, conference proceedings, festschrifts, monographs, and works of fiction) developed for local cataloging, interlibrary loan, and end-user usage. RLG is loading new records created by Blackwell's each week.
- In the past 6 months, the Citadel Line-up has been pruned and enriched to make these files unmatched resources for more specialized research. There are now 13 Citadel files and 6 more planned.
- The newest file is SCIPIO, which is an art and rare book sales catalog. Citadel offers an outstanding package of art resources. The file has doubled in size since it was announced last summer, and is updated daily by a growing number of art libraries.
- Soon to be available is a new combination of Access and Contents, the next generation of RLG's web-based Eureka search service, used for integrated access to current and future resources including full-text searching. The new demonstration database maintains archival collection guides, it provides searching and retrieval of archival finding aids that have been encoded using SGML, the emerging standard for encoded archival description. The guides are indexed essentially RLG, but while some are stored on an RLG server, others are located at various institutions around the world.

e. OCLC - Jay Weitz

- K. Wayne Smith, president of OCLC is stepping down, and a search for his replacement is currently underway.
- Deta Davis will be speaking later today about Machine derived authority records and the OCLC uniform title correction project. All were encouraged to report erroneous and duplicate records found in the file directly to Deta.
- A Windows version of the cataloging micro-enhancer has been released, and it is a vast improvement over the earlier DOS based versions.
- Second edition of Nancy Olson's Cataloging in Print Resources is available in both print and on the web. Instructions for obtaining both are in the News from OCLC handout.
- New databases will be added to OCLC's FirstSearch. Details are available in the OCLC report.
- EPIC service will be discontinued as of July, 1999 and will merge into FirstSearch.

f. MCB – Phil Schreur

- 1997 was a fairly routine year for the MCB.
- The function of the MCB has changed significantly with the availability of MLA-L and BCC website. Currently the only purpose of having the MCB seems to be a venue to report changes from the Library of Congress.
Two fundamental questions to be examined during 1998 are:
 1. As a lot of the work by the BCC has moved to electronic format via the BCC website, should the MCB be published as an electronic document as well?
 2. What should the MCB be? With the changing features due to other available venues (MLA-L and BCC website) are there other things that should be included in addition to LC changes? We will be looking to the MLA organization as a whole to determine what future direction the Music Cataloging Bulletin should be taking.

5. Working Groups

a. BCC Website – Phil Schreur

- Working group formed last year to decide what the BCC website should be. Goal to try to provide a venue to inform the MLA community about the structure of the BCC and what BCC is working on as well as provide a mechanism for the various components of the BCC (subcommittees, working groups, etc.) to post business and information for use by the BCC.
- The BCC website is available through the MLA website.
- Links to subcommittee pages will be provided.
- All were encouraged to look at the site and send in comments.

b. Form and Genre Heading Proposal – Harriette Hemmasi

- BCC has been looking at a proposal for establishing a Music Thesaurus Project Form and Genre Heading working group.
- The proposal has emerged from an overwhelming need for MLA assistance and cooperation in developing the Music Thesaurus Project.
- The primary function of the working group would be to participate in identifying and researching Form and Genre terminology to be included in the Music Thesaurus.
- A by product of the working group might also be to assist with the implementation of the 655 Form and genre field and subfield \$v.
- The work group is proposed in order to establish a mechanism for and begin the process of five basic tasks including:
 1. Identifying music form and genre terms initially from existing vocabularies from LCHS, RILM, Music Index and the like.
 2. Identifying the bibliography to serve as basic resources for research purposes and literary warrant.
 3. Developing a candidate term record form.

4. Researching terminology to determine scope of concept and preferred/non-preferred forms based on literary warrant.
5. Completing candidate term record forms.

6. Open Forum

- a. Question was posed about how to access MCB.
- b. Question was posed regarding how many MCB subscribers are there that do not have Internet access. Phil Schreur responded that the matter will be looked into.
- c. Question posed by Chris as to whether or not URL's will be published in the membership directory. Would it be possible to have MCD's available both online and in print?
- d. Suggestion was made that the review of the MCB incorporate 5 year indexes.
- e. Project re-use question posed regarding Deutsche MARC records. Jay Weitz responded with a summary of problems encountered with the Deutsche MARC conversion, and progress made with UNI-MARC, particularly in Eastern European countries.
- f. Standards for core bibliographic concerns – tracings dropped? Joan Schuitema responded. The issue seems to be more a problem with local decisions as to what to include in a core record rather than with the core record standards themselves.
- g. Subject access problem for current pop music that does not yet have specific headings from LC. There is a generic heading of "House music," which is an amalgamation of a variety of styles. Joan Schuitema emphasized that anyone can suggest a new heading to SACO.

Submitted by Dennis Davies-Wilson, BCC Recording Secretary

Last updated April 18, 2000