<div align="center">**BCC2005/Minutes**</div>

Bibliographic Control Committee
Business Meeting No. 1
Thursday February 17, 2005, 3:30-5:00pm
Vancouver, BC, Canada

Present: Kathy Glennan (substituting as chair in Nancy Lorimer's absence), Mark McKnight, Marlena Frackowski, Joe Bartl, Mickey Koth, Jay Weitz, Paul Cauthen, Kerri Scannell

1. Distribution of documents
    a. Agendas and Roster
    b. Minutes from 2004 meetings in Crystal City
    c. Report from the Library of Congress
    d. Report from OCLC
2. Approval of minutes
    a. Some minor changes made
    b. Approved with corrections
3. Preview of open meeting (Friday 9:00-10:00 am)
    a. Members of BCC will introduce themselves
    b. Kathy will make announcements of openings on subcommittees and the subcommittee meetings that day
    c. Working group and task force will give brief reports
    d. Kathy will do a presentation on AACR3 (basic)
    e. Question and Answer period and ideas for future programs
    f. Addendum: Mickey Koth is writing a book on uniform titles, an announcement will be made during announcements from the chair
4. Brief Reports
    a. Authorities Subcommittee, Marlena Frackowski
        i. Subcommittee will have two open spots after this meeting
        ii. During business meeting: discussed 680 Proposal and decided to forward proposal, with one minor correction, to BCC for approval.
        iii. Discussing a project in conjunction with the MARC Formats Subcommittee
        iv. Kathy mentioned that the Descriptive Cataloging Subcommittee will most likely receiving the draft of Part 3 of AACR3 probably by Christmas of this year for review. She plans on distributing the document to and asking for input from the Authorities Subcommittee.
    b. Subcommittee on Descriptive Cataloging, Kathy Glennan
        i. During business meeting: discussed Draft of Part 1 of AACR3; Jay Weitz and David Sommerfield came to meeting to discuss examples for AACR3
        ii. Discussed timeline of AACR3; some in CC:DA think timeline is too fast; as a non-voting member of CC:DA MLA will take no official stand; Jay is a voting member and expressed his intent to keep the best interests of MLA in mind during the voting process.
        iii. Kathy answered questions from BCC members on AACR3
    c. Subcommittee on MARC Formats, Paul Cauthen
        i. Some MARBI issues the subcommittee discussed include:
            1. Approval of field 031 (Musical incipits) for both bibliographic and authority records
            2. Subject Access, issue of "of-ness and aboutness"
            3. Proposal to add subfield y for invalid ISBNs and other standard numbers (like ISMN)
            4. Revisited 047 field because of a recent discussion on Autocat. IAML has created a list of codes already
        ii. Also discussed making authority records a more useful tool for machine authority processing. Explore possibility of adding an additional value to a fixed field to designate the heading as a collective uniform title
    d. Subject Access Subcommittee, Mark McKnight
        i. Updated subcommittee on comments from workshops held last year; overall comments were positive,

whole event turned out well; proceedings from workshop will be published

    ii. Gave subcommittee report from ALA Midwinter

   iii. Geri Ostrove has been working on a 053 project at LC (adding classification numbers for biographies and bio/critical works to name authority records); she has so far worked her way through the A's.

   iv. Update on FAST Project. Not a lot going on in music yet; will have more info, possible future presentation, when music is more involved

    v. Program Ideas for next year: will discuss more at Saturday's meeting.

       1. 2007 meeting will be held jointly with Society for American Music, may look at program ideas of interest to musicologists.

       2. Technical Services Roundtable is looking at 655 genre/form, so could do a joint presentation

   vi. Many people have asked about the Music Thesaurus Project. Nothing has happened in 2 years, need to do something with it to move it out of the limbo it's been sitting in

  e. BCC Website, Kerri Scannell

    i. Page is up-to-date through 2004 documents

    ii. ALA Midwinter reports should be up sometime in March

   iii. SDC and SMF pages are up to date and easier to update now that they are in a similar format

   iv. SAS page is being revamped now and Authorities Page will be looked at this summer

    v. Kerri brought up the draft of the CD glossary that was going to be put on the website a year ago. It got tabled following the meeting and was never put on the web. Decision: bring to Nancy's attention; she can decide to share with the group. Suggestion made to possibly add it to MLA Clearinghouse rather than BCC page.

  f. Music Cataloging Bulletin, Mickey Koth

    i. MCB has been online for a year now; no complaints so far

    ii. Does anyone print the MCB out? No. Looking at possibly adding a printable version

   iii. A-R Editions, Inc. has said that this is the smoothest transition of a print to electronic format they have done

   iv. Have not resolved how to indicate revisions to an issue; may just add a "revised" link in the document

    v. Mickey will give a report to the Authorities Subcommittee

  g. Library of Congress, Joe Bartl (for Sue Vita)

    i. MBRS move to Culpeper, VA is underway

    ii. LC has been going through a reorganization of Library Services Division

       1. Cataloging Directorate is working more closely with acquisitions

       2. Analyzing all work and intensive study of who users are with a look at changing the library's mission to a broader focus

  h. OCLC, Jay Weitz

    i. Biggest news is migration dates; Passport and CatME will be disappearing

       1. Connexion browser is finished as of the November update

       2. Connexion client version 1.20 was released in November; version 1.30 will be released in March; the final version, version 1.40, is scheduled for release in June

5. Reminder to Subcommittee chairs: Conference reports (of less than a page) are due to Nancy Lorimer by February 28.

6. ILS Requirements

  a. BCC was sent this document from the Integrated Library Systems Subcommittee in the fall. We failed to provide any feedback at that time; document was redistributed to Committee several weeks ago.

  b. Paul has been collecting comments; he led the discussion

  c. Decision: we need to finalize comments soon and send back to ILS Subcommittee. Paul will collate comments, send to group for further comment; will negotiate with Nancy on a date to get this finished and to the Subcommittee

7. 680 Proposal for Authority Records

  a. Marlena handed out the comments that have been received so far

  b. Authorities Subcommittee made two changes; has decided it is finished and are submitting it to BCC; if approved by BCC will go forward to CPSO

  c. Discussion:

      i. What will reaction be from CPSO? Joe feels we need to address 678 conflict more substantially as well as the issue of system ability rather than coding requirements

      ii. Can we strengthen out arguments for us *not* using the 678? Paul's comments on system display issue will help this argument

    d. Decision:

      i. BCC is willing to support this proposal is Subcommittee can do some further tweaking to make it stronger, with an eye to anticipating the questions CPSO will have.

      ii. Authorities Subcommittee will move on this soon

Meeting ended at 5:00pm. Remaining agenda items will be discussed at Saturday's meeting. We will move the agenda item about topics/speakers for next year to after our discussion on MLA's new programming structure with Neil Hughes.

Bibliographic Control Committee
Open Meeting
Friday February 18, 2005, 9:00-10:00 am
Vancouver, BC, Canada

1. Introduction of Committee Members
   a. Committee members each introduced themselves
   b. Kathy passed out sign up sheets for all members of the audience
2. Announcements from the Chair
   a. There are vacancies on all subcommittees; please submit letters of interest in writing to the chairs; the Statement of Participation is on the back of the agenda; applications are not carried over from year to year, so please resubmit if you are still interested and did not receive an appointment last year
   b. Joint Subcommittee Open meetings are today:
      i. Descriptive Cataloging and Subject Access are at 10am
      ii. MARC Formats and Authorities are at 1pm
   c. Mickey Koth announced that she is writing a book on uniform titles that should be completed in the next few months.
3. Reports
   a. Stephen Davison, chair of the Music Metadata Requirements Working Group gave a report on the groups activities
      i. Group has examined many metadata schemes and still needs to come up with specific recommendations for uses with music
      ii. Will have a final report by this time next year
   b. Charlotte Wolfe, Joint RBMS/MLA Task Force for Developing Rules for Rare Music Cataloging
      i. Task Force includes members of both MLA and RBMS
      ii. Rules should cover full range of rare music printing
      iii. Currently have a draft version of the rules on web and would like everyone to take a look and see if anything else needs to be addressed
      iv. Send comments to Jain Fletcher
      v. Had a workshop as part of a RBMS pre-conference in June
4. Development of AACR3
   a. Kathy Glennan, chair of the Subcommittee on Descriptive Cataloging, did a presentation on the development of AACR3, giving background on CC:DA and AACR3, overview, timeline, who the important parties are, etc.
   b. More specific details will be part of a presentation given at the 10am Subcommittee open meeting
5. Questions and Discussion
   a. Future Programs
      i. Some issues discussed for possible presentations
      ii. Programming in the future will change some
   b. Mickey Koth
      i. Printing MCB is working for those who are

ii. Addressed the yearly index
iii. Revised links in documents
6. Meeting adjourned to move to different room at other end of floor for Subcommittee meetings.

Bibliographic Control Committee
Business Meeting No. 2
Saturday February 19, 2005, 1:00-3:00pm
Vancouver, BC, Canada

Present: Kathy Glennan, Mark McKnight, Marlena Frackowski, Joe Bartl, Mickey Koth, Jay Weitz, Paul Cauthen, Kerri Scannell
Guest: Neil Hughes

[Continuing Agenda from Thursday]

1. MLA's new programming structure—what do we need to do?
    a. Neil Hughes discussed the new programming structure with the Committee
        i. Focusing on a more programmatic program, BCC will not be able to report ALA Midwinter activities as have done in the past
        ii. However, BCC is not looked at as a problem by the Board
        iii. Issues Board is dealing with:
            1. Memphis hotel is more expensive and we are expanding in size
            2. Program Committee needs to move away from being just a scheduler and more into determining programs
            3. Considering have blocks of time for committee meetings, subcommittee meetings, and roundtable meetings; those not participating could have a free afternoon
            4. Open sessions are an issue: less reporting, more programs
            5. Have looked at a number of options, no consensus on anything, this is just an experiment to start the change process
        iv. Program Criteria for the Future
            1. Innovative, cutting edge
            2. Anything that benefits our work as music librarians
            3. Any topic that has an audience
            4. Completeness (of the form)
            5. What conflicts are there for presenters, committee members, etc.
            6. Quality of the Proposal
        v. Initial deadline for program proposals will be May 31, submitters will be contacted over the summer to revise or think about combining a program with another group; final deadline will be in late summer
        vi. Plenary sessions can be applied to as well (like an AACR3 plenary in the future)
        vii. This model may see changes for the 2007 meeting
2. Topic(s) and speakers(s) for next year's meeting?
    a. Discussed how we may change our set up to fit new MLA program structure
    b. "Hot Topics" session for BCC
    c. Joe Bartl articulated three levels of programming: 1) high programmatic level; 2) "Hot topics" level; 3) workshop level; trying to combine all 3 levels in one meeting is inappropriate (even 2 levels can be dangerous); can't please all people
    d. AACR3, something in 2006, possibly a plenary session in 2007
        i. Suggestion came to committee: AACR3 and FRBR—what is happening and how are we affected?
    e. Pre-conferences are not looked at by the program committee; one way to get in some extra time
    f. Jennifer Bowen, Barbara Tillett, and/or John Attig as speakers to address AACR3 concerns to music community
    g. 031 field: projects, working session
    h. Federated searches and how this is bringing things to a crossroads, especially with authority control and

access issues

    i. MIR (Music Information Retrieval) organization came up as a group that someone should be attending the meetings of and reporting back to MLA. Possibly invite them to present at our meetings. Was a general consensus that MLA should have a representative to MIR; no definite decision was made [later discussion and decision occurred on BCC Listserv after MLA meeting].

3. Other Business
    a. Revise Music Video Cataloging Guidelines?
        i. Brought to the attention of BCC by Grace Fitzgerald. This was done 10 years ago and needs updating. Grace is willing to work on it.
        ii. Committee agreed to support this and send forward to Nancy for approval
    b. Death of MRC in Marlena's report brought issue up
        i. Robert Freeborn (OLAC President) suggested that MLA needs a representative to OLAC, probably to CAPC
        ii. Discussion followed about where a representative should come from, Board approval, money issues, and which CAPC meetings are necessary for a representative to attend
        iii. A second edition of the Music Video Cataloging Guidelines would help the rational when discussing this with the Board
    c. Reminder about conflicts
        i. BCC members need to submit conflicts that could affect participation in other groups, such as the System Users Groups meetings that occurred at the same time as this meeting.

4. Appointment Recommendations
    a. Executive Session only

Submitted by
Kerri A. Scannell
Recording Secretary/Webmaster

Last updated March 20, 2006